

ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY, PALKULAM-629401
(An Autonomous Institution | Affiliated to Anna University, Chennai)

RCET/GRL/ 2024-25

Circular

Date: 21 /08 /2024

Sub : Reconstitution of RCET Grievance Redressal Committee

The College Grievance Redressal Committee is reconstituted with the following composition.

Sl.No	Name of the Faculty	Position	Designation
1.	Dr. R. Rajesh	Chairman	Principal
2.	Dr.V.S.Mathu Suresh	Member-Convener	Prof./ Maths & Dean (Students Affairs)
3.	Dr. Prince Sahaya Sutherson	Member	AsP / MECH & Dean (III)
4.	Mrs.R.Sahila Devi	Member	AP/CSE & Associate Dean(IPR)
5.	Dr.M. Janarthanan Pillai	Member	Prof. / MBA
6.	Dr.A.Kalai Selvi	Member	Prof. &Head / MCA
7.	Dr.M. Santhana Kumar	Member	Prof. / CSE
8.	Thanushika	VII semester ECE / Student	Special invitee Students Representative

Objective:-

The objective of the Grievance Redressal Committee is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Redressal Committee has been constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly,

without any fear of being victimized.

Scope:-

The Committee deals with Grievances received in writing from the students about any of the following matters:-

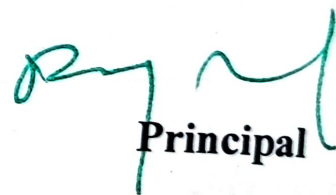
Academic Matters

Transport

Hostel

Functions :-

- To Provide with proper advocacy to stakeholders to express their grievances freely and frankly without any fear of being victimized.
- To analyze the merits of grievances and conduct formal hearings and investigation as the case may be
- To protect the privacy and confidentiality of all parties during the investigation, consistent with and subject to the policy guidelines.
- The Committee formally meets to review all cases, prepares a statistical reports about the number of cases received, attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities


Principal

ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY, PALKULAM-629401
(An Autonomous Institution | Affiliated to Anna University, Chennai)

RCET/GRL/ 2024-25

Minutes of the Meeting

Date: 24 /08 /2024

The grievance redressal committee meeting was held on 23/08/2024 @ 4.15 pm at the Board room under chairmanship of Dr. R. Rajesh (Chairperson) .

AGENDA

- Make a plan for the welfare of the students analyzing their grievance.
- Discuss the solutions for their grievance .

The Following members attended the meeting :

Sl.No	Name	Position	Designation
1.	Dr. R. Rajesh	Chairman	Principal
2.	Dr.V.S.Mathu Suresh	Member-Convener	Prof./ Maths & Dean (Students Affairs) <i>V.S.Mat</i>
3.	Dr. Prince Sahaya Sutherson	Member	AsP / MECH & Dean (III) <i>[Signature]</i>
4.	Mrs.R.Sahila Devi	Member	AP/CSE & Associate Dean(IPR)
5.	Dr.M. Janarthanan Pillai	Member	Prof. / MBA <i>[Signature]</i>
6.	Dr.A.Kalai Selvi	Member	Prof. &Head / MCA <i>[Signature]</i>
7.	Dr.M. Santhana Kumar	Member	Prof. / CSE <i>[Signature]</i>
8.	Thanushika	VII semester ECE / Student	Special invitee Students Representative

CTION TAKEN

- It was decided that committee should make a stern plan to analyze the student grievance.
- The Committee came to a conclusion that students grievances should be analyzed and make a solution as early as possible in the years to come.

V.S.Mat

Convener

Committee Chairperson / Principal

ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY, PALKULAM-629401
(An Autonomous Institution | Affiliated to Anna University, Chennai)

RCET/GRL/ 2024-25

Circular

Date: 28 /08 /2024

There will be a meeting for the Grievance Redressal Committee on 28 /08/2024 (Wednesday) in the Board Room at 4:00pm. The main agenda is misbehavior of II MCA student and four hostel students from first year. The Grievance Redressal Committee members are as follows:

Sl.No	Name of the Faculty	Position	Designation
1.	Dr. R. Rajesh	Chairman	Principal
2.	Dr.V.S.Mathu Suresh	Member-Convener	Prof./ Maths & Dean (Students Affairs)
3.	Dr. Prince Sahaya Sutherson.	Member	AsP / MECH & Dean (III)
4.	Mrs.R.Sahila Devi	Member	AP/CSE & Associate Dean(IPR)
5.	Dr.M. Janarthanan Pillai	Member	Prof. / MBA
6.	Dr.A.Kalai Selvi	Member	Prof. &Head / MCA
7.	Dr.M. Santhana Kumar	Member	Prof. / CSE
8.	Thanushika	VII semester ECE / Student	Special invitee Students Representative

All the above members are asked to assemble the venue at the exact time without fail.

Convener *(V.S. Mathu Suresh)*

Chairman / Principal

RCET/GRL/ 2024-25

Minutes of the Meeting

Date: 29 /08 /2024

The grievance redressal committee meeting was held on 28/08/2024 @ 4.00 pm at the Board room under chairmanship of Dr. R. Rajesh (Chairperson) .

AGENDA

- Complaint made by Dr. A. Kalaiselvi , HoD/MCA, About the misbehavior of the student
- Beer consumed by four hostel students from first year during outing hours .

The Following members attended the meeting :

Sl.No	Name	Position	Designation
1.	Dr. R. Rajesh	Chairman	Principal
2.	Dr.V.S.Mathu Suresh	Member-Convener	Prof./ Maths & Dean (Students Affairs) V.S.Mathu
3.	Dr. Prince Sahaya Sutherson	Member	AsP / MECH & Dean (III) Prince Sahaya Sutherson
4.	Mrs.R.Sahila Devi	Member	AP/CSE & Associate Dean(IPR)
5.	Dr.M. Janarthanan Pillai	Member	Prof. / MBA J.M.Pillai
6.	Dr.A.Kalai Selvi	Member	Prof. &Head / MCA Selvi
7.	Dr.M. Santhana Kumar	Member	Prof. / CSE S.Kumar
8.	Thanushika	VII semester ECE / Student	Special invitee Students Representative

FINDINGS:

- As per the complaint made HOD / MCA, R. Ranjith (II MCA) had beaten R. Anup Krishnan (II MCA) during the class hours.

After the enquiry, we found out that R. Ranjith (II MCA) was guilty , he admitted to his fault but the reason behind was beaten R. Anup Krishnan (II MCA) insulted him several times in the class but he never stopped by insulting towards him. So R. Ranjith (II MCA) was unable to

tolerate with his insult. Then only he went to extreme step & had beaten R. Anup Krishnan (I MCA)

- Four hostel students from first year , Arjun Binoy , Saidhali, Abinav S. , & Sanju S. consumed beer when they went for outing

After the enquiry , it was found out that they went to Kanyakumari for purchasing after the purchase they went to the TASMAC Bar & consumed the beer. They arrived the hostel very late.

ACTION TAKEN

- The principal suspended R. Ranjith (II MCA) for seven days as per the recommendation made by the committee members .
- The parents of the four hostel students from first year were informed to make their presence here for apologizing by their Infront of them .

M. J. Mathan
Convener

Committee Chairperson / Principal