



ROHINI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University (An ISO 9001: 2015 Certified Institution)

RCET/ IQAC Meeting/2018-19/002

Date: 11.2.2019

Circular

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 14.2.2019 at 4.00 p.m in the Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

1. Follow up of previous meeting
2. Planning of Academic Audit
3. Strategies to meet the requirements lay down by National Board of Accreditation (NBA).
4. Functioning of various committees
5. Student Mentoring




Principal
PRINCIPAL

Rohini College of Engineering & Technology
Anjugramam Kanyakumari Main Road,
Palkulam, Variyoor (P.O.) - 629 401
Kanyakumari District, Tamil Nadu.

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1. The Managing Director for kind information
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3. All HODs
4. IQAC – Members & File

ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY
Anjagrammam main Road, Palkulam 629401, Kanyakumari District

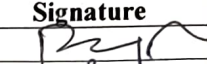
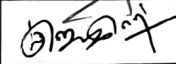


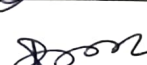
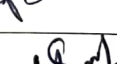
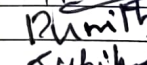
Date: 14.2.2019

Time: 4. 00p.m

Venue: Conference Hall

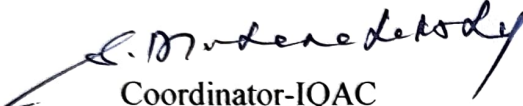
Minutes of the IQAC meeting held on 14.2.2019

Members Attended:

S.No.	Name	Category	Signature
1.	Dr. R. Rajesh, Principal	Chair Person	
2.	Dr. S. Mohanalakshmi Prof.& Head/ECE	Coordinator	
3.	Prof. Jeyakumar.P Head/ EEE	Member	
4.	Dr. Mathu Suresh.V.S Prof. (Maths) & Head, S&H	Member	V.I.M 9112
5.	Dr. SahayaRuben.J Prof. & Head, Civil	Member	
6.	Dr. Prince Sahaya Sutharson Associate Professor/ MECH	Member	
7.	Dr. S. Rathika , Associate Professor, Chemistry	Member	
8.	Mr.N.Suthan Kumar, Assistant Professor/Civil	Member	
9.	Dr. S. Indran, , Associate Professor & Head, MECH,	Director, Research, Member	
10.	Dr. N. Senthil Vel Murugan, Associate Professor, Mathematics	Exam Cell Coordinator, Member	
11.	Ms. Sahila Devi.R, Head/ CSE	Member	
12.	Ms. Meenakshiammal, Assistant Professor, CSE	Admission Coordinator, Member	
13.	Mr. Vijaya Karthikeyan.K, Administrative Officer	Member	
14.	Mr. GopaKumar S, Assistant Professor, EEE	Faculty Advisor, ISTE Student Chapter, Member	
15.	Ms. Jehitha.M.S, Alumni	Alumni Member	
16.	Mr. Ramakrishnan, NARDEP, Vivekananda Kendra, Kanyakumari	Member, Local Society	
17.	Mr. Anandan, Scientist "E", NPCIL, Koodankulam	Member, Industrialist	
18.	Mr. Naveen, HR Manager, OFS	Member, Employer	
19.	Ms. Punitha	Parent	
20.	Ms. Subiksha, II MECH	Student Member	
21.	Ms. Divya sree, III ECE	Student Member	

- The meeting commenced with the opening remark of the Principal Dr.R.Rajesh about the functioning of IQAC in the last term.
- -Dr.S.Mohanalakshmi, IQAC coordinator welcomed all the IQAC members.
- Minutes of the previous meeting were read by the IQAC coordinator with the permission of the Principal and confirmed by the consensus.
- The Chairperson Dr.R.Rajesh, Principal requested all the members for open house discussion.
- The effectiveness of all the activities conducted in the previous year was verified.
- The Audit Evaluation Questionnaire was presented in the meeting and the academic audit was planned at the end of the semester.
- In view of Academic Audit, Heads of various Departments were informed to keep the records in all forms.
- It is resolved to implement student centric learning approaches, such as Group Discussion, Seminar and Peer Teaching in all courses.
- It is planned to arrange more number of Career enhancement and Training programs for the Final Years so as to make them face Interviews with confidence.
- It is resolved to carry out all work out strategies to meet the requirements laid down by National Board of Accreditation (NBA).
- Effectiveness of functioning of various committees was verified and also it was planned to document the function of each committee effectively.
- Dr.R.Rajesh, Principal insisted to increase the innovative methods of teaching and also instructed to improve the quality of Faculty and Student Publications.
- He also further added to counsel students to pursue higher studies to improve Higher education component in NBA.

- Mr. Naveen, HR Manager, OFS insisted to encourage students to actively participate in events conducted in other reputed Institutions which will make the students more self confident and self reliant.
- Principal concluded the discussion and stressed the need of effective mentoring to students.
- IQAC coordinator proposed the vote of Thanks and meeting came to an end.


Coordinator-IQAC


Principal & Chairperson
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