



ROHINI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University (An ISO 9001: 2015 Certified Institution)

RCET/ IQAC Meeting/2019-20/001

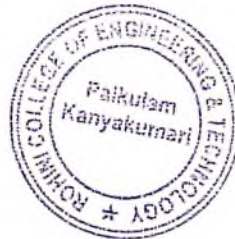
Date: 6.8.2019

Circular

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 9.8.2019 at 11.00 a.m in the Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.


Agenda for the Meeting:

1. Review of previous meeting
2. Professional development of support staff
3. Review of MOUs and Collaborations
4. Participation of students in Project Competitions and other competitions
5. Promote student centric activities



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1. The Managing Director for kind information
2. The Chief Financial officer for kind information
3. All HODs
4. IQAC – Members & File


Principal 6/8/2019
PRINCIPAL

Rohini College of Engineering & Technology
Anjugramam Kanyakumari Main Road,
Palkulam, Variyoor (P.O.) - 629 401
Kanyakumari District, Tamil Nadu.

ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY
Anjugrammam main Road , Palkulam 629401, Kanyakumari District

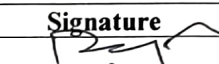

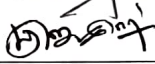
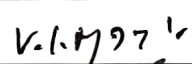
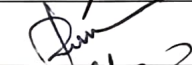


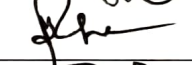



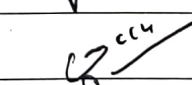
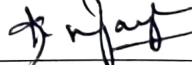
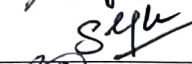
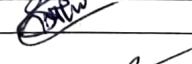
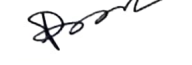
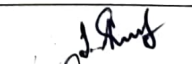
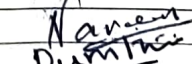
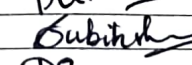


Date: 9.8.2019

Time: 11. 00a.m

Venue: Conference Hall

Minutes of the IQAC meeting held on 9.8.2019

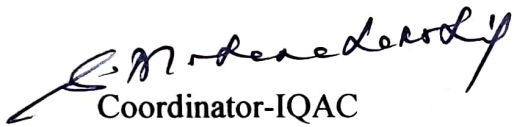
Members Attended:


S.No.	Name	Category	Signature
1.	Dr. R. Rajesh, Principal	Chair Person	
2.	Dr. S. Mohanalakshmi Prof.& Head/ECE	Coordinator	
3.	Prof. Jeyakumar.P Vice Principal	Member	
4.	Dr. Mathu Suresh.V.S Prof. (Maths) & Head, S&H	Member	
5.	Dr. SahayaRuben.J Prof. & Head, Civil	Member	
6.	Dr. Shanthi.K Prof. & Head, CSE	Member	
7.	Dr. Prince Sahaya Sutharson Associate Professor/ MECH	Member	
8.	Dr. S. Rathika , Associate Professor, Chemistry	Member	
9.	Dr. A. Nabisha, Associate Professor & Head, EEE	Member	
10.	Dr. S. Indran, , Associate Professor & Head, MECH,	Director, Research, Member	
11.	Dr. N. Senthil Vel Murugan, Associate Professor, Mathematics	Exam Cell Coordinator, Member	
12.	Ms. Meenakshiammal, Assistant Professor, CSE	Admission Coordinator, Member	
13.	Mr. Vijaya Karthikeyan.K, Administrative Officer	Member	
14.	Mr. GopaKumar S, Assistant Professor, EEE	Faculty Advisor, ISTE Student Chapter, Member	
15.	Ms. Jehitha.M.S, Alumni	Alumni Member	
16.	Mr. Ramakrishnan, NARDEP, Vivekananda Kendra, Kanyakumari	Member, Local Society	
17.	Mr. Anandan, Scientist "E", NPCIL, Koodankulam	Member, Industrialist	
18.	Mr. Naveen, HR Manager, OFS	Member, Employer	
19.	Ms. Punitha	Parent	
20.	Ms. Subiksha, III MECH	Student Member	
21.	Ms. Divya sree, IV ECE	Student Member	

- Dr,S,Mohanalakshmi, IQAC coordinator welcomed and briefed the committee members about the agenda.
- Minutes of the previous meeting were read by the IQAC coordinator with the permission of the Principal and confirmed by the members.
- The Chairperson Dr.R.Rajesh, Principal requested all the members for open house discussion.
- Academic audit report conducted in the previous term was reviewed and actions to be taken were discussed in detail.
- Lab Instructors and office Staff is associated with use of Microsoft Office, tally, softwares etc., It is necessary to give hands on training for the staff. Hence IQAC recommended organizing training programs for the Lab Instructors and administrative staff. Further IQAC also recommended conducting workshop for support staff on handing of the computers, electric equipments and chemicals etc.
- It was suggested to establish more MOUs and collaboration for the betterment of the faculty and the students. The present situation was reviewed and appropriate suggestions have been made.
- Dr.R.Rajesh, Principal insisted to apply proposals round the year and fetch the grants from funding agencies like AICTE, DST etc.,
- In order to inculcate research culture among the students the Heads of the department and the faculty of the department should motivate the students to participate in project competitions and other inter institute events. The students should also be motivated for participation in other competitions such as Elocution and Debate Competition etc.
- IQAC members encouraged to take up inter departmental activities and workshop

for the students and suggested the Heads of the department to strengthen other co-curricular activities

- The IQAC proposed to initiate and enhance value added and skill-oriented co-curricular, extracurricular programs and activities.
- External members shared their experience and suggested more career related training programs.
- Principal concluded the discussion and IQAC coordinator proposed the vote of Thanks.


Coordinator-IQAC


Principal & Chairperson
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