



ROHINI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University (An ISO 9001: 2015 Certified Institution)

RCET/ IQAC Meeting/2020-21/002

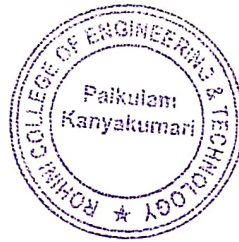
Date: 6.2.2021

Circular

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 10.2.2021 at 11.30 a.m in the Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

1. To review and confirm the minutes of the earlier meeting
2. Review on academic activities
3. Safety measures for Covid-19
4. Preparations of the departments on the background of the peer team NBA visit
5. Effective Online class amidst of Pandemic
6. Students involvement in ICT academy courses



Principal
6/2/2021

Rohini College of Engineering & Technology
Anjugramam Kanyakumari Main Road,
Paikulam, Variyoor (P.O.) - 629 401
Kanyakumari District, Tamil Nadu.

Copy to:

1. The Managing Director for kind information
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4. IQAC – Members & File

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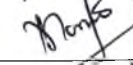
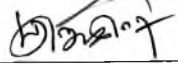
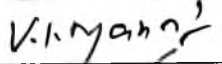
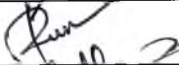
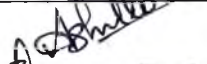

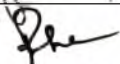
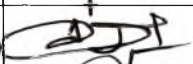


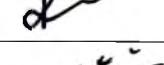
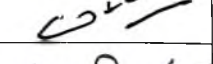
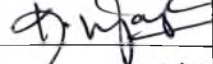
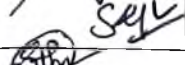
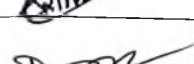
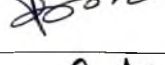
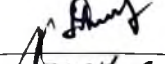
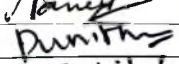
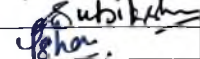

Date: 10.2.2021

Time: 11.30 a.m

Venue: Conference Hall

Minutes of the IQAC meeting held on 10.2.2021

Members Attended:

| S.No. | Name | Category | Signature |
|-------|--|--|---|
| 1. | Dr. R. Rajesh, Principal | Chair Person |  |
| 2. | Dr. S. Mohanalakshmi Prof. & Head/ECE | Coordinator |  |
| 3. | Prof. Jeyakumar.P Vice Principal | Member |  |
| 4. | Dr. Mathu Suresh.V.S Prof. (Maths) & Head, S&H | Member |  |
| 5. | Dr. SahayaRuben.J Prof. & Head, Civil | Member |  |
| 6. | Dr. Shanthi, Professor & Head, CSE | Member |  |
| 7. | Dr. Prince Sahaya Sutharson Associate Professor/ MECH | Member |  |
| 8. | Dr. S. Rathika, Associate Professor, Chemistry | Member |  |
| 9. | Dr. A. Nabisha, Associate Professor & Head, EEE | Member |  |
| 10. | Dr. S. Indran, Associate Professor & Head, MECH, | Director, Research, Member |  |
| 11. | Dr. N. Senthil Vel Murugan, Associate Professor, Mathematics | Exam Cell Coordinator, Member |  |
| 12. | Ms. Meenakshiammal, Assistant Professor, CSE | Admission Coordinator, Member |  |
| 13. | Mr. Vijaya Karthikeyan.K, Administrative Officer | Member |  |
| 14. | Mr. GopaKumar S, Assistant Professor, EEE | Faculty Advisor, ISTE Student Chapter, Member |  |
| 15. | Ms. Jehitha.M.S, Alumni | Alumni Member |  |
| 16. | Mr. Ramakrishnan, NARDEP, Vivekananda Kendra, Kanyakumari | Member, Local Society |  |
| 17. | Mr. Anandan, Scientist "E", NPCIL, Koodankulam | Member, Industrialist |  |
| 18. | Mr. Naveen, HR Manager, OFS | Member, Employer |  |
| 19. | Ms. Punitha | Parent |  |
| 20. | Ms. Subiksha, IV MECH | Student Member |  |
| 21. | Ms. Isha, IV ECE | Student Member |  |

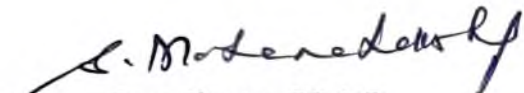
The minutes of the meeting conducted on 14.8.2020 was read by Dr,S,Mohanalakshmi, IQAC coordinator after welcoming the members.. Review of the minutes was taken by the members and the minutes of the meeting were approved.


- IQAC took a note of the following issues that followed from the last meet.
 - ✓ Website Updation
 - ✓ Preparedness for NBA
 - ✓ Placement Activities
 - ✓ Innovations in Teaching and Learning

- Principal Dr. R.Rajesh briefed the progress on conducting academic activities i.e Theory and practical sessions and examinations through online mode for the odd semester of AY 2020-21.He also informed about the academic planning for even semester of 2020-21.
- Prof. Jeyakumar, Vice Principal informed IQAC members that in order to ensure safety from Covid-19 spread at college campus, security Guards and trained persons have been deployed at entrance gate and corridors for thermal scanning and other precautions. Also, he mentioned that all class rooms, laboratories and common places are being sanitized apart from the installation of hand sanitizers.
- Principal Dr. R.Rajesh urged the Heads of the Departments to focus on Internships, Training for competitive exams and skill development activities.
- It was resolved to conduct more placement activities for final year students through placement cell.
- Heads of various departments presented their NBA preparedness status with respect to all criteria pertained to their program.
- Dr. R.Rajesh, Principal insisted the need and importance of making Video/Power point preparation for Online classes and to follow different innovative techniques to make the students understand the concepts at ease.
- He also mentioned ICT Academy is conducting workshops/webinars and lecture series. Dr.Ramanan Associate Professor of CSE is coordinating for the same. The New India Learnathon is offering 13 courses over 120 hours. All courses are in the basic level. It is for free and certificates will be provided. If a minimum of 100 students complete 10 courses each the college will also be certified. The HoDs were

requested to ensure that maximum number of II/III students join the courses. It will help them to understand the fundamentals and in turn will be useful for their technical interviews.

- IQAC coordinator Dr,S,Mohanalakshmi, discussed the outcomes of IQAC meeting and requested suggestions from the External members.
- Mr. Anandan, Scientist “E”, NPCIL, Koodankulam suggested to initiate centralized clubs for student and workshop on **OUTCOME BASED EDUCATION (OBE) and NBA ACCREDITATION** for the junior and newly appointed faculties.
- Principal concluded the discussion and there being no other points to discuss.
- IQAC coordinator proposed the vote of Thanks.


Coordinator-IQAC


Principal P. R. Chinn
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