



# ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University ( An ISO 9001: 2015 Certified Institution)

RCET/ IQAC Meeting/2021-22/002

Date: 12.8.2021

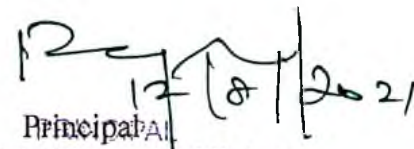
## Circular

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 16.8.2021 at 4.00 p.m in the Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.

### Agenda for the Meeting:

1. Introduction of members of the restructured IQAC
2. Objectives of IQAC by IQAC Coordinator
3. Functions of IQAC by Chair Person
4. Follow up of previous meeting
5. Academic Planning and execution of odd semester during COVID-19 pandemic
6. Preparedness for the forthcoming NBA visit.



  
Principal

Rohini College of Engineering & Technology  
Anjugramam Kanyakumari Main Road,  
Palkulam, Variyoor (P.O.) - 629 401  
Kanyakumari District, Tamil Nadu.

### Copy to:

1. The Managing Director for kind information
2. The Chief Financial officer for kind information
3. All HODs
4. IQAC – Members & File

**ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY**  
**Anjagrammam main Road, Palkulam 629401, Kanyakumari District**



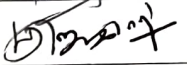
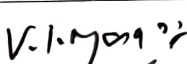
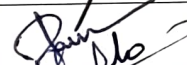


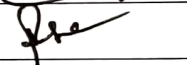


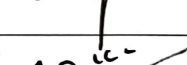
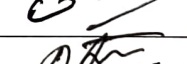
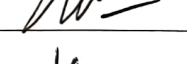



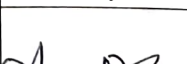

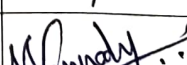



Date: 16.8.2021

Time: 4. 00p.m

Venue: Conference Hall

**Minutes of the IQAC meeting held on 16.8.2021**

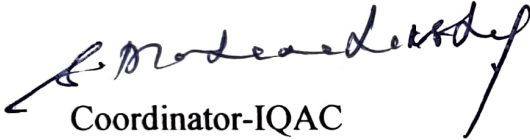
Members Attended:


| S.No. | Name  | Category                      | Signature   |
|-------|---|-------------------------------|---|
| 1.    | Dr. R. Rajesh, Principal  | Chair Person                  |    |
| 2.    | Dr. S. Mohanalakshmi<br>Head/ECE  | Coordinator                   |    |
| 3.    | Prof. Jeyakumar.P<br>Vice Principal   | Administrative Representative |    |
| 4.    | Dr. Mathu Suresh.V.S<br>First year coordinator  | Administrative Representative |    |
| 5.    | Dr. SahayaRuben.J<br>Head/Civil   | Administrative Representative |    |
| 6.    | Dr. K. Shanthi, Head/ CSE   | Administrative Representative |    |
| 7.    | Dr. S. Indran, , Head/ MECH,  | Administrative Representative |    |
| 8.    | Dr. A. Nabisha , Head/EEE   | Administrative Representative |   |
| 9.    | Dr. S. Rathika , HOD/Chemistry  | Administrative Representative |  |
| 10.   | Dr. J. Jesse pius, HOD /Physics   | Administrative Representative |  |
| 11.   | Prof. T.S. Varatharajan, HOD<br>/English  | Administrative Representative |  |
| 12.   | Mr. G. Murugan ,AP/EEE  | Teachers Representative       |  |
| 13.   | Mrs. R. Meenaksiammal ,<br>AP/CSE   | Teachers Representative       |  |
| 14.   | Mr. P. Navin Jass, AP/MECH  | Teachers Representative       |  |
| 15.   | Dr. N. Senthil Vel Murugan,<br>Associate Professor,<br>Mathematics                              | Teachers Representative       |  |
| 16.   | Mrs. R K. Aswini AP / Civil   | Alumni Representative         |  |
| 17.   | Ms. Silpa Suresh Infosys  | Alumni Representative         |  |
| 18.   | Dr. S. Anandhan, Scientist<br>Grade NPCIL, Kudankulam   | Industrial Nominee            |  |
| 19.   | Dr. Anoop, Associate Professor<br>Sree Chitra Thirunal<br>College of Engineering,<br>Trivandram | Academic Expert               |  |
| 20.   | Mr. Thomas Kennedy President,<br>Gamma Panchyat, Friday<br>Market                               | Representative of Community   |  |
| 21.   | Ms. Varshini, Pre-Final year<br>ECE   | Students' Representative      |  |
| 22.   | Mr. M.J. Suresh Kumar<br>Final Year MECH  | Students' Representative      |  |

The meeting commenced with the opening remark of the Principal Dr.R.Rajesh about the importance of IQAC and its functions.

- Dr.S.Mohanalakshmi, IQAC coordinator welcomed all the members of the restructured IQAC.
- The minutes of the meeting conducted on 10.2.2021 was read by Dr,S,Mohanalakshmi, IQAC coordinator. Review of the minutes was taken by the members and the minutes of the meeting were approved.
- IQAC took a note of the following issues that followed from the last meet.
  - ✓ Academic sessions during covid-19
  - ✓ Internships and skill development activities
  - ✓ Placement activities
- IQAC coordinator made a detailed presentation on the objectives of IQAC and Quality policy of the Institution was reviewed.
- The Chairperson Dr.R.Rajesh, Principal appreciated the placement officer and all the Department placement coordinators for placing more than 95% of the students in various companies.
- He also appreciated Dr.S.Mohanalakshmi, IQAC coordinator for organizing Two days workshop on **OUTCOME BASED EDUCATION (OBE) and NBA ACCREDITATION** and Dr.Ramanan AsP/CSE for his active involvement in ICT Academy.
- On the background of peer team visit for Accreditation, Principal Dr. R.Rajesh urged the Heads of the Departments to review all the documentations. Further, IQAC took the note of departmental proposition and accordingly suggestions were given.
- He further added about the installation of various centralized clubs for students and the restructured Institute cells.
- Prof. Jeyakumar, Vice Principal briefed on the measures taken against Covid-19 spread at college campus.
- The Chairperson Dr.R.Rajesh informed about the academic planning for odd semester of 2021-22 and requested all the members for open house discussion on academic excellence.

- As per need of the time and keeping pace with changes in college activities, IQAC unanimously recommended to update the college website.
- IQAC coordinator Dr,S,Mohanalakshmi, discussed the outcomes of IQAC meeting and requested suggestions from the External members.
- Mr. Anandan, Scientist “E”, NPCIL, Koodankulam suggested to conduct more placements related activities as it would aid the students for campus recruitment in the forthcoming semester.
- Dr.Annop, academic expert insisted to strengthen the research and development activity for faculty and students.
- There being no other points to discuss, Principal concluded the discussion and IQAC coordinator proposed the vote of Thanks.

  
Coordinator-IQAC

  
Principal & Chairperson  
PRINCIPAL  
Rohini College of Engineering & Technology  
Anjugramam Kanyakumari Main Road,  
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