



ROHINI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University (An ISO 9001: 2015 Certified Institution)

RCET/IQAC Meeting/2023-2024/001

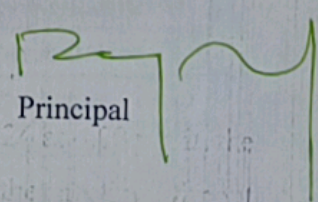
Date: 05.01.2024

Circular

Internal Quality assurance Cell (IQAC) meeting is scheduled on 08.01.2024 at 4.00 pm in the Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

1. Follow up of previous meeting
2. Academic Plan Virtual/Online classes
3. Online courses for students
4. Student Induction Programme
5. Mentoring system
6. Placement


Principal

Copy to:

1. The Pro-Chairman for kind information
2. The Managing Director for kind information
3. All HoDs
4. IQAC members & file

ROHINI COLLEGE OF ENGINEERING AND TECHNOLOGY
Anjagrammam main Road, Palkulam 629401, Kanyakumari District

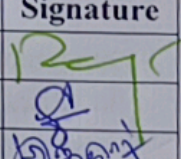

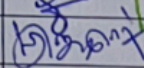
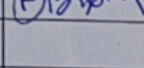
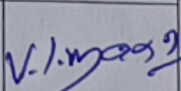
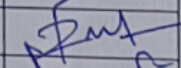
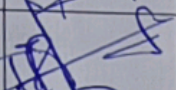

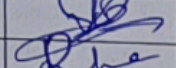
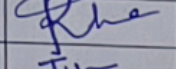
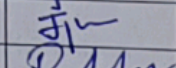
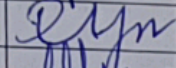
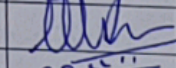
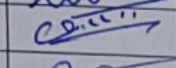
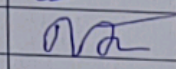
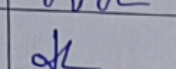
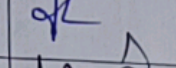
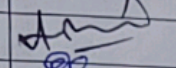
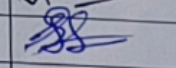
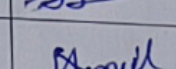
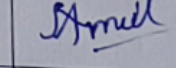
Date: 18.01.2024

Time: 4:00 p.m

Venue: Notification Hall

Minutes of the IQAC meeting held on 18.01.2024

Members Attended:


S.No	Name	Category	Signature
1.	Dr. R. Rajesh, Principal	Chair Person	
2.	Dr. N. Amutha Priya, ASP/EEE	Coordinator	
3.	Prof. Jeyakumar. P, Vice Principal	Administrative Representative	
4.	Dr. D. Sam Harison, Head/EEE	Administrative Representative	
5.	Dr. Mathu Suresh V.S, First Year Coordinator	Administrative Representative	
6.	Dr. Sahaya Ruben J, Head/ Civil	Administrative Representative	
7.	Dr. Prince Sahaya Sutherson, Head/ MECH	Administrative Representative	
8.	Ms. Sahila Devi. R, Head/ CSE	Administrative Representative	
9.	Dr. S. Rathika, HOD/ Chemistry	Administrative Representative	
10.	Dr. J. Jesse Pius, HOD/ Physics	Administrative Representative	
11.	Prof. T. S. Varatharajan, HOD/ English	Administrative Representative	
12.	Mr. G. Murugan, AP/ EEE	Teachers Representative	
13.	Mrs. R. Meenaksiammal, AP/ CSE	Teachers Representative	
14.	Mr. Navin Jass, AP/MECH	Teachers Representative	
15.	Dr. N. Senthil Vel Murugan, Associate Professor, Mathematics	Teachers Representative	
16.	Mrs. R. K. Aswini, AP/ Civil	Alumini Representative	
17.	Ms. Silpa Suresh, Infosys	Alumini Representative	
18.	Dr. S. Anandhan, Scientist Grade G NPCIL, Kudankulam	Industrial Nominee	
19.	Dr. Anoop, Associate Professor Sree Chitra Thirunal College of Engineering, Trivandram	Academic Expert	
20.	Mr. Thomas Kennedy President, Gramma Panchyat, Friday Market	Representative of Community	
21.	Mr. N. Abdul Rahman, Final Year EEE	Students Representative	
22.		Students Representative	

Agenda

- Appreciation for getting NAAC certification with A+ Grade
- Student Induction Programme
- Academic Audit Report and report on Student Feedback- Faculty Evaluation
- Curriculum enrichment
- Mentoring activities

- The meeting commenced with the opening remark of the Principal Dr. R. Rajesh about the functioning of IQAC in the last term.
- Dr. S. Mohanalakshmi, IQAC coordinator welcomed all the IQAC members.
- Minutes of the previous meeting were read by IQAC Coordinator with the permissions of the Principal and confirmed by the consensus.
- The Chairperson Dr. R. Rajesh requested all the members for open house discussions.
- Dr. R. Rajesh briefed the progress on academic activities and the effectiveness of all the activities conducted in the previous semester was verified and he also insisted HODs to conduct more activities
- Dr. R. Rajesh recalled the audit report conducted in the month of July 2023 and suggested to rectify the weakness before the next Academic Audit
- HODs were asked to take action to improve the performance of faculty members rated less than 75% by the students (Student Feedback-Faculty Evaluation)
- First year Coordinator was asked to coordinate and conduct the student induction program for five days and to arrange Motivational speakers for the program.
- It was resolved to organize Industrial visits for the second and third year students.
- HODs were insisted to update the events organized by the department and other achievements in the Institute website periodically.
- External members shared their experience and suggested more add-on and certification courses to enrich the Curriculum.
- Principal concluded the discussion and stressed the need of effective mentoring to students.
- IQAC coordinator proposed the vote of Thanks and the meeting ended.

Coordinator- IQAC


Principal & Chairperson

Copy to:

1. The Pro-Chairman for kind information
2. The Managing Director for Kind information
3. All HODs
4. IQAC- Members & File