

V.4. Instructions

Instructions is related to the verb *instruct*, meaning “teach.” Instructions are sets of information that teach you how to do something or use something. The more we use technology to make our lives easier, the more we need to read instructions to help us learn how to use the technology. After all, you can’t let your robotic poodle-groomer loose on your poodle until you figure out how it works first.

I. Write a set of eight Instructions to avoid pollution

1. Using public transports.
2. Turn off the lights when not in use.
3. Recycle and Reuse.
4. No to plastic bags.
5. Reduction of forest fires and smoking.
6. Use of fans instead of Air Conditioner.
7. Use filters for chimneys.
8. Avoid the usage of crackers.

II Write a set of eight instructions to save water

1. Prefer to use the shower, not always a bath.
2. When brushing your teeth, close the tap!
3. Use a watering can to water the plants.
4. Use a bucket to clean the floors.
5. When soaping in the shower, close the shower tap.
6. Use the washing machine fully loaded, not half full.
7. Don’t throw plastics in waterbodies.
8. Avoid dumping factory waste into the water bodies.

III. Write a set of eight instructions to behave students in the library.

1. students can borrow only two books at the time.
 2. Duration of keeping the books **10 days**. On 11th day has to give fine.
 3. Non-working days are not included in book counting days. The library's timings are **8 AM to 6 PM**.
 4. Outside journals and books are not allowed in the library.
 5. No one can write their name with a pen in the books of the library.
 6. Decorum should be maintained in the library.
 7. Books should be kept in the same conditions, when it is taken from the library.
 8. Return the books within the stipulate time